

HANG SENG MANAGEMENT COLLEGE

Resources Allocation Committee

IT Service Charges for Funded Projects (2017/18)

Service	Scope of Work	Rate	Remark
1. Basic equipment and support	Basic IT equipment and support <ul style="list-style-type: none"> • Standard PC • Microsoft Windows, Office and other software covered by campus licenses • Windows and Google services • Internet connectivity 	Free (included in HSMC project overhead)	Excluding: High end equipment such as workstation, notebook, multipurpose printer, server, storage, etc. Please approach ITSC for quotation.
2. Graphics Design	Posters, pamphlet design, banner, backdrop, etc. <ul style="list-style-type: none"> • Collection of design requirement • Design, mockup, and output 	\$1,000 per hour Min: 2 hours Max: 10 hours	
3. Website Setup, Hosting, and Design	Project or conference website development and hosting <ul style="list-style-type: none"> • Collection of website development requirement • Website setup and design (basic template) • Domain hosting and email address (HSMC domain only) 	Setup fee: \$20,000 Hosting fee (per annual): \$3,000 Customized design: \$800 per hour Min: 2 hours Max: 10 hours	Excluding: <ul style="list-style-type: none"> • Commercial templates • Website with conference management features • Domain hosting and email address (non-HSMC domain) Please approach ITSC for quotation.
4. Virtual Server	Basic virtual server setup and hosting	Setup fee: \$20,000	Excluding:

	<ul style="list-style-type: none"> • Collection of server requirement • 4GB RAM, 30GB storage • Domain hosting and email address (HSMC domain only) • Server setup, management and support 	<p>Hosting and management fee (per annual): \$10,000</p>	<ul style="list-style-type: none"> • Physical server hosting • Additional hardware resources • Customized application installation and configuration • Domain hosting and email address (non-HSMC domain) • Server and other software licenses, i.e. Windows Server, Red Hat Subscription, etc. <p>Please approach ITSC for quotation.</p>
IT and AV Service for Event			
5. IT & AV (Standard)	<ul style="list-style-type: none"> • AV use and control 	<p>\$2,000 per hour Min: 2 hours Additional hour: \$1,000 per hour</p>	
6. IT & AV (Video wall)	<ul style="list-style-type: none"> • Video wall use and control 	<p>\$2,000 per hour Min: 2 hours Additional hour: \$1,000 per hour</p>	
7. IT & AV (Video Streaming)	<ul style="list-style-type: none"> • Setup for Youtube streaming 	<p>\$4,000 per event</p>	<p>Excluding:</p> <ul style="list-style-type: none"> • Video editing and archiving <p>Please approach ITSC for quotation.</p>
Project Consultancy			
8. Procurement and Tendering of Server Equipment	<ul style="list-style-type: none"> • Collection of user requirement • Tender review and evaluation • Liaison with awarded tenderer 	<p>\$2,000 per hour Min: 2 hours Additional hour: \$1,000 per hour</p>	

		<ul style="list-style-type: none"> • Hardware and hosting recommendation 		
9.	Web and Mobile Application Development	<ul style="list-style-type: none"> • Collection of project requirements • Design and Development 	\$40,000 per man-month.	Please approach ITSC for quotation.